

# VILLAGE OF BARRINGTON HILLS

## Board of Trustees Meeting Minutes

Monday, September 25, 2017 ~ 6:30 pm

**President McLaughlin called the meeting to order at 6:31 pm**

### **Present**

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Robert M. Zubak
- ❖ Chief Richard Semelsberger
- ❖ Village Administrator Robert Kosin
- ❖ Village Attorney Mary Dickson
- ❖ Village Treasurer Margaret Hirsch
- ❖ Village Clerk Anna Paul

### **Absent**

- ❖ Trustee Paula Jacobsen

### **Audience**

- ❖ Linda Cools
- ❖ Robert Mueller
- ❖ Roger Brummer

### **Pledge of Allegiance**

### **Public Comments**

- ❖ Roger Brummer (5 Potter Lane)
- ❖ Linda Cools

### **Approve Ordinance Granting a Special Use Permit for the Installation of an Artificial Pond and Natural Pool at 5 Potter Lane**

Motion Konicek 2nd Zubak

Konicek introduced there was a complaint in early September on trucks dumping and noise. The contractor preemptively began earth moving; a stop work order was issued.

The Special Use is to permit the installation of artificial pond. The ZBA took testimony at their August meeting. They found the engineering report was consistent and recommended the Special Use for approval.

Roll Call: Ayes 5 (Zubak, Cecola, Maison, Croll, Konicek)  
Nays 0  
Absent 1 (Jacobsen)  
Abstain 1 (McLaughlin)

**MOTION APPROVED as Ordinance 17 - 15**

### **Approve Minutes August 28, 2017 as corrected**

Motion Konicek 2nd Zubak

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED**

**Accept Village Treasurer's Report for August 2017**

Motion Croll 2nd Maison

Treasurer summarized the included Treasurer's Report. Merchant fees were over budget as utilization has been higher than expected. Property taxes will likely remit in September. The account for telephone services is trending high for the year.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED**

**Accept Police Pension Board's Report for August 2017**

Motion Croll 2nd Zubak

Treasurer reported the fund is still trending below base mark. The Pension Board is in the process of switching investment managers.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED**

**Approve Overtime Report for August 2017 Totaling \$13,070.86**

Motion Croll 2nd Zubak

A large portion of hours will be reimbursed from a private detail.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED**

**Approve Bills for August 2017 Totaling \$163,958.31**

Motion Croll 2nd Zubak

Treasurer reviewed there were bills for the road program included. Legal fees doubled that of last month. Staff will review the legal expenses.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED**

**Roads & Bridges Report**

No report

**Engineering Services Report**

Cecola thanked Maison for her effort on the Engineering Firm Review Project.

Maison reviewed the search was previously narrowed to Baxter Woodman (BW), Gewalt Hamilton & Associates (GHA) and Trotter & Associates (TA). Maison reviewed her research. No easy answer; they are all great firms. Ultimately her recommendation would be to go with Trotter & Associates, though she also feels to remain with Gewalt Hamilton & Associates would be a fine decision as well.

Cecola echoed Maison, recommending either TA or GHA.

Maison contacted the firms' other clients, and reviewed there were mixed reviews on GHA, and got the impression BW is not a good fit for the Village. Trotter reviews were positive overall. She met with them and walked away feeling a lot of energy and passion for Trotter.

The Board discussed in length the qualifications and fee structures of the three (3) firms.

Kosin reviewed that this is a Village Officer position. The nomination rests with the President, with approval by the Board.

President reviewed that he has met with all the firms and spoke with their clients.

When reviewing the fee comparison, Konicek expressed concern that the firms were not allowed to state whether the services were necessary or if they would have suggested they be done in house. Board had lengthy discussion on this topic and the three (3) firms.

McLaughlin plans to submit a Village Engineer for Board approval at the next board meeting.

**Approve Resolution Approving the Execution of an Intergovernmental Agreement with the Cuba Township Road District as Amended**

Motion Cecola 2nd Maison

Cecola reviewed that the Village has been negotiating the Snow and Ice Removal Contract with Cuba Township for some time now. The Village also released a Requests for Proposals and received one bid.

After lengthy review, the Roads & Bridges Committee is recommending the Village proceed with IGA with Cuba Township. While the cost would be higher than the bid, the Village negotiated that under certain conditions (light winter) the funds could be applied to other Village work including roadside trimming preformed by the Township.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED Resolution 17 - 16**

**Accept Public Safety Monthly Report**

As submitted.

**Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills**

Motion Cecola 2nd Konicek

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 1 (Jacobsen)

**MOTION APPROVED as Ordinance 17 - 16**

**Permit Report**

As submitted.

**Enforcement Report**

Konicek reported on the various enforcement issues.

**ZBA Monthly Report**

No report.

**Planning Monthly Report**

Plan Commission did not meet.

**Approve Ordinance Approving the Resubdivision of Land Commonly Known as 219, 223, 227 Otis Road in the Village of Barrington Hills**

Motion Maison 2nd Zubak

Kosin reviewed that it is two (2) property owners that share ownership of the land between them. The Village has subdivision processes, but this land exchange is between owners and exempts them from the subdivision regulations.

Dickson reviewed there is a caveat in the Ordinance that they get approval from the Homeowners Association (HOA).

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

**MOTION APPROVED as Ordinance 17 - 17**

**Insurance Monthly Report**

Nothing to report.

**Health, Environment, Building & Grounds Monthly Report**

Zubak reported the HEC Committee met. He highlighted the Cub Scouts will be doing a roadside cleaning on November 12th and invited everyone to use this day to clean up their roadsides.

**Board of Health Report**

BOH did not meet.

**Approve Resolution Authorizing the Execution of an Agreement with Kings Contracting, Inc. for the repair of the Roof of Village Property at 120 Algonquin Road**

Motion Cecola 2nd Zubak

The fire department building, that is owned by the Village and rented by the Fire Department for \$1 a year, is in requirement of some general maintenance. The Village is in final execution of getting this accomplished. Kosin reviewed the history of the project.

It was reiterated that the Village will follow state guidelines via prevailing wage, etc. for this project.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

**MOTION APPROVED Resolution 17 - 17**

**Approve Resolution Authorizing the Execution of an Agreement with Gilcor Construction Corporation for the Repair of a Drain Cover on Village Property at 120 Algonquin Road**

Motion Cecola 2nd Croll

Resolution is to replace grill cover. Kosin directed to ask Fire Department if they would be willing to pay for half of the repair cost.

**Table Resolution Authorizing the Execution of an Agreement with Gilcor Construction Corporation for the Repair of a Drain Cover on Village Property at 120 Algonquin Road**

Motion Konicek 2nd Croll

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

**MOTION TABLED**

**Pending Litigation Report**

No report.

**Personnel Report**

Nothing to report.

**Recess to Executive Session at 8:15 pm**

Pursuant to Open Meetings Act;

5 ILCS 120/2 (c) 21 Minutes Lawfully Closed

5 ILCS 120/2 (c) 1 Personnel

Motion Konicek 2nd Croll

Voice Vote: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

**MOTION APPROVED - RECESSED TO EXECUTIVE SESSION**

**President McLaughlin reopened the Public Session at 8:27 pm**

**Present**

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll

- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Robert M. Zubak

**Absent**

- ❖ Trustee Paula Jacobsen

**Approve Executive Session Minutes August 25, 2017**

Motion Konicek 2nd Zubak

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

**MOTION APPROVED**

**Motion to adjourn meeting**

Cecola thanked the Land Owners for the invitation to Polo Cup.

Konicek thanked the Police Department, Anna Paul and all others that participated and volunteered at the Honor Ride and Run and The Hills Are Alive. They raised over \$60,000 for the Veterans benefiting from Project Hero. She thanked the Galvin's for hosting a dinner for the Veterans the evening prior to the event and all those that helped coordinate the dinner.

**Motion to adjourn meeting** made by Cecola, Seconded by Konicek. Upon all present Trustees voting Aye, the Motion to adjourn carried and the meeting adjourned at 8:33 pm.

**MEETING ADJOURNED**