

This is a draft of the minutes of the Public Session. It has not been reviewed by the Board of Trustees, has not been approved by the Board as an official document, may be revised in whole or in part and hence should be viewed only as a tentative and possibly inaccurate recitation of Board action. It is not an official document of the Village of Barrington Hills and should not be relied upon as such.

# VILLAGE OF BARRINGTON HILLS

## Board of Trustees Meeting Minutes

Monday, June 26, 2017 ~ 6:30 pm

### **President McLaughlin called the meeting to order at 6:30 pm**

#### **Present**

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Paula Jacobsen
- ❖ Trustee Robert M. Zubak
- ❖ Chief Richard Semelsberger
- ❖ Village Administrator Robert Kosin
- ❖ Village Attorney Mary Dickson
- ❖ Village Treasurer Margaret Hirsch
- ❖ Village Engineer Dan Strahan
- ❖ Village Clerk Anna Paul

#### **Audience**

- ❖ David Fleming
- ❖ Donato Cantalupo
- ❖ Dennis Wilson
- ❖ Brad Hartman
- ❖ Pauline Boyle

### **Pledge of Allegiance**

#### **Public Comments**

- ❖ Donato Cantalupo
- ❖ Linda Cools
- ❖ Brad Hartman
- ❖ Pauline Boyle

### **Approve Minutes May 23, 2017 as Corrected**

Motion Croll      2nd Cecola

Jacobsen brought forward concerns with the language in the section regarding public comment and legal terms stated by Trustee Konicek. Attorney advised that there is no issue if that was what was said at the meeting.

Konicek requested clarification on the section regarding the Police Pension Board. The Board added additional details to said section.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

### **MOTION APPROVED**

### **Accept Village Treasurer's Report for May 2017**

Motion Croll      Motion Zubak

Treasurer reported on the income and expenses for the first five months of the fiscal year. Specifically, property tax collected is 38% actual to budgeted. The Pension Fund has only received 30% because Cook County distributes the first installments based on last year's levy. The Village's tax levy is down from 2015, while the whole Pension Fund is up.

Croll asked about an item in the Roads & Bridges account; the Treasurer clarified.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED**

**Accept Police Pension Board's Report for May 2017**

Motion Croll 2nd Zubak

All funds were tracking in line with benchmarks this month; 13 below for the year. The Pension Board interviewed three investment managers at their last meeting. Not clear when or if a change will be made. The Pension Board voted to table it to the next Pension Board meeting.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED**

**Approve Overtime Report for May 2017 Totaling \$9,320.46**

Motion Croll 2nd Zubak

Due to holiday and illness time.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED**

**Approve Bills for May 2017 Totaling \$195,638.27**

Motion Croll 2nd Maison

Treasurer reviewed that the only out of the ordinary bill was the down payment for the new phone system.

A manual check was issued for a police trailer as it was advised the old one was a safety concern.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED**

**Roads & Bridges Report**

Cecola reviewed that there are currently no state projects in the Village that would be affected in the event of a state shutdown.

**Cuba Township InterGovernmental Agreement (IGA)**

The Village is reviewing a draft IGA agreement with Cuba Township for snow and ice removal.

McLaughlin inquired if we have recently bid out snow and ice removal. Kosin stated that they can explore if there is interest from others.

### **RFQ Update**

R&B Committee met with three firms at their last meeting. At the next R&B meeting, it will be discussed further, ultimately a recommendation will be brought to the Board.

### **Accept Public Safety Monthly Report**

Cecola thanked the Chief for alerting Village residents of the recent road closure. Chief gave an update on the closure. Board discussed email lists and alerts systems.

### **Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills**

Motion Cecola 2nd Zubak

Chief reviewed items listed for disposal.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

### **MOTION APPROVED as Ordinance 17 - 11**

### **Approve Resolution Authorizing the Honor Ride by the Village of Barrington Hills**

Motion Cecola 2nd Zubak

Konicek reviewed the reason this is before the Board is that IDOT requires the resolution to approve a permit.

ProjectHero is the entity that will receive the funds. They have provided an appropriate Certificate of Insurance.

Roll Call: Ayes 6 (Zubak, Jacobsen, Cecola, Maison, Croll, McLaughlin)  
Nays 0  
Absent 0  
Abstain 1 (Konicek)

### **MOTION APPROVED as Resolution 17 - 13**

### **Permit Report**

As submitted.

### **Enforcement Report**

Konicek reviewed several new items, including complaints regarding potential home occupation ordinance violations.

Kosin reviewed the process for posting stop work orders and the process if the stop work order is ignored.

### **ZBA Monthly Report**

Kosin stated there is no action required at this time.

### **Approve Ordinance Granting an Amendment to a Special Use Permit Allowing for the Establishment of a Montessori School at the Chapel, 180 Hawthorn Road**

Motion Konicek 2nd Croll

Konicek reviewed the discussion the ZBA had regarding concerns related to the approval of a Special Use at the Chapel Church. Konicek state she agreed with the ZBA's recommendation.

Jacobsen clarified that all property owners were notified, but none attended.

The traffic report submitted revealed no expected increased in traffic volume. The Special Use allows for a temporary sign for two years and a permanent sign for year three and onward.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED as Ordinance 17 - 14**

**Approve Ordinance Amending the Duties and Authority of the Village Building and Zoning Enforcement Officer as set forth in Title 1 Chapter 6 of the Village Code**

Motion Konicek 2nd Zubak

Kosin reviewed that this would add a section to the code permitting temporary structures. Currently only tents are listed. Above ground pools and landscaping currently not included, but this would give the Zoning Enforcement authority to do so.

The Board discussed various concerns they had with the language, including the ambiguity of it. They brought forward concerns that neighbors may be effected without any input. The sense of the Board was that the text needed further review and refining.

**Table Ordinance Amending the Duties and Authority of the Village Building and Zoning Enforcement Officer as set forth in Title 1 Chapter 6 of the Village Code to August Board Meeting**

Motion Konicek 2nd Zubak

Roll Call: Ayes 6 (Zubak, Jacobsen, Cecola, Maison, Konicek, McLaughlin)  
Nays 1 (Croll)  
Absent 0

**MOTION TABLED**

**Planning Monthly Report**

Plan Commission did not meet.

**Insurance Monthly Report**

**InterGovernmental Agreement (IGA) - Barrington Hills Park District**

Zubak reported that he had a conference call with Kosin and the Village's insurance providers. They reviewed what effect the IGA would have on insurance. No major concerns in terms of insurance. They made suggestions as to what the Village should consider including in an IGA with the park district.

Attorney reviewed that her office and the Chief have been discussing the IGA. Chief reported he had done research that showed many park districts and communities do not have IGAs.

Board requested that Kosin contact the Park District to see if they would be interested in cost sharing, as there has been substantial attorney time already invested. Kosin was directed to write a letter to that effect.

**Health, Environment, Building & Grounds Monthly Report**

Jacobsen reported that HEC met and that she was able to attend. Glad to hear about all the projects underway.

### **Board of Health Report**

BOH did not meet. Groundwater testing program continued as samples were collected this year for Level 2 at semi public locations in the Village.

### **Approve Resolution Authorizing the Execution of a Proposal up to \$15,000 with Jacob & Hefner Assoc. for Environmental Svcs. to Secure IEPA Authorized Closure of an Existing Underground Storage Tank Site on Village Property**

Motion Zubak 2nd Jacobsen

Kosin reviewed that the Village has received an inquiry from the IEPA via a 1994 removal of a underground fuel storage tank. The IEPA claims we did not complete the cleanup. After attempting to retrieve the records, the Village found the companies involved have since closed. The IEPA is requiring the Village to do soil tests and submit a final report.

Board discussed the situation. Croll specifically asked if the lab itself was contacted. The Board directed staff to further explore contacting the lab, or any lab, that might have said test results prior to the Board entering into an agreement.

### **TABLE Resolution Authorizing the Execution of a Proposal up to \$15,000 with Jacob & Hefner Assoc. for Environmental Svcs. to Secure IEPA Authorized Closure of an Existing Underground Storage Tank Site on Village Property to the July Board Meeting**

Motion Zubak 2nd Jacobsen

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

### **MOTION TABLED**

### **Pending Litigation Report**

Attorney requested the Board go into executive session at the end of the meeting to get an update on pending litigation.

### **Personnel Report**

Nothing to report.

### **Appoint Stephanie Cecola to the Equestrian Commission for a 1 Year Term**

Motion Maison 2nd Konicek

Roll Call: Ayes 6 (Zubak, Jacobsen, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0  
Abstain 1 (Cecola)

### **MOTION APPROVED**

### **Recess to Executive Session at 8:05 pm**

Pursuant to Open Meetings Act;  
5 ILCS 120/2 (c) 11 Pending Litigation  
Motion Konicek 2nd Cecola

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**ADJOURNED TO EXECUTIVE SESSION**

**Public Session Reopened at 8:27 pm**

**Approve Executive Session Minutes May 23, 2017**

Motion Zubak 2nd Croll

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)  
Nays 0  
Absent 0

**MOTION APPROVED**

Board asked staff to review the option of live streaming Village meetings.

President McLaughlin commended Administrator Robert Kosin as next month will mark his 35th year with the Village.

**Motion to adjourn meeting** made by Konicek, Seconded by Maison. Upon all present Trustees voting Aye, the Motion to adjourn carried and the meeting adjourned at 8:30 pm.

**MEETING ADJOURNED**