

**A RESOLUTION SETTING FORTH THE COMPENSATION
OF THE VILLAGE ENGINEER – TROTTER AND ASSOCIATES, INC.**

WHEREAS, the Village of Barrington Hills (the “Village”) is a home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois, and as such is authorized to take all reasonable action pertaining to its affairs in accordance therewith; and

WHEREAS, pursuant to the Village Code, Title 1 Administration, Section 1-6-7, the Board of Trustees adopted Resolution 17- 23 on October 23, 2017, appointing Trotter and Associates, Inc. to serve as the Village Engineer; and

WHEREAS, for such purposes, the Village and Trotter and Associates, Inc. have negotiated a Services Agreement, by which Trotter and Associates, Inc. shall serve as Village Engineer and program General Engineering Services to the Village and which sets forth the compensation to be paid for the services provided; and

WHEREAS, a copy of the Services Agreement dated November 3, 2017 is attached hereto and incorporated herein by reference as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Barrington Hills, located in the Counties of Cook, Kane, Lake and McHenry, Illinois, as follows:

SECTION ONE: The recitals set forth above are incorporated herein and made a part hereof.

SECTION TWO: That pursuant to Section 1-6-7 of the Village Code of the Village of Barrington Hills, the Village Board does hereby authorize the Village President to execute of the Services Agreement attached hereto as Exhibit A, and the Village Clerk to attest thereto, as said Agreement sets forth the duties and obligations of Trotter and Associates, Inc. as Village Engineer, and the compensation to be paid by the Village to Trotter and Associates, Inc. therefore.

SECTION THREE: Village staff is hereby directed to take all steps necessary to assist the Village Engineer in performance of its duties to the Village.

SECTION FOUR: This Resolution shall take effect immediately upon its passage and approval as provided by law.

Ayes: Nays: Absent:

PASSED AND APPROVED by the President and Board of Trustees of the Village of Barrington Hills, Illinois, this 20th day of November, 2017.

APPROVED:

ATTEST:

Village President

Village Clerk

SERVICE AGREEMENT – VILLAGE ENGINEER

THIS SERVICE AGREEMENT is made this ____ day of November, 2017 by and between the Village of Barrington Hills (“Village”), a home rule municipality pursuant to Article VII, Section 6, of the Constitution of the State of Illinois and Trotter and Associates, Inc. (“Trotter”), a corporation existing and operating under the laws of the State of Illinois.

WITNESSETH:

WHEREAS, the Village is empowered to, and did appoint, Trotter to be its Village Engineer, pursuant to powers set forth under Title 1, Chapter 6, Section 1-6-7 of the Village Code, such term of Office to commence on January 1, 2018 and continue until terminated by order of the corporate authorities; and

WHEREAS, for such purposes, the individual to serve as Village Engineer is registered under the provisions of "the Illinois Professional Engineering Act," 225 ILCS 325/1 et seq., as is amended from time to time; and

WHEREAS, upon appointment, the Village must set the salary and compensation of the Village Engineer and each of his assistants; and

WHEREAS, for such purpose, the Village and Trotter have determined it reasonable and proper for the Parties to enter into this Service Agreement.

NOW, THEREFORE, for and in consideration of their mutual covenants and agreements hereinafter set forth and the above recitals which are by this reference incorporated herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the Village and Trotter agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.1 General.

A. The standard of care for all professional engineering and related services performed or furnished by Trotter under this Agreement will be the care and skill ordinarily used by members of the engineering profession practicing under similar circumstances at the same time and in the same locality. Trotter makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.

B. Trotter shall be responsible for the technical accuracy of its services and documents resulting therefrom, and the Village shall not be responsible for discovering deficiencies therein. Trotter shall correct such deficiencies without additional compensation except to the extent the deficiency is attributable to information furnished by the Village or others not associated with Trotter including its subcontractors and subconsultants.

C. Trotter shall not be required to sign any documents, no matter by whom requested, that would result in Trotter’s having to certify, guarantee or warrant the existence of conditions whose existence Trotter cannot ascertain. The Village agrees to not to make resolution of any dispute with Trotter or payment of any amount due to Trotter in any contingent upon Trotter’s signing any such certification.

D. In the discharge of its duties and services, Trotter shall strictly comply with all applicable ordinances of the Village, laws of the State of Illinois, and laws of the federal government.

E. Based upon the specific needs of the project and Village, the Village reserves the right to contract with other engineering firms after consultation with Trotter, to conduct the work of the Village based on the specific needs of the Village or the current workload being handled by Trotter. Nothing in this provision shall be construed as granting Trotter a right of first refusal concerning any such contract for work or so as to require any approval from Trotter concerning any such contract for work.

F. For purposes of this Agreement and performance of its duties as Village Engineer, Trotter has assigned Steve Cieslica, P.E. as its representative. Mr. Cieslica shall have authority to transmit instructions, receive information and render decisions relative to any assignment undertaken in the capacity of the Village Engineer. During the term of this Agreement, to the extent Mr. Cieslica is unable or unwilling to be Trotter's representative to the Village, Trotter shall immediately assign another individual to such position, and shall provide the Village with all contact information for such new designee, and the Village shall approve said designee, which approval shall not be unreasonably withheld.

1.2 Services/Duties.

A. Trotter and each assistant shall perform such duties as shall be prescribed by the corporate authorities from time to time, including, but not limited to, the design and construction inspection/observation, supervision of all public streets, roads, bridges, culverts, storm sewers, drains and all other structures pertaining thereto within the corporate limits and responsibility of the Village, shall administer and enforce the floodplain ordinance set forth in Title 4, Chapter 5 of the Village Code, and shall perform such additional duties as may be imposed upon it by Village Code or direction of the Road and Bridge's Committee or any Village Officer.

B. The Scope of Services will also include, but not be limited to, the following:

1. Provide general information, recommendations and reports, and preliminary cost estimates for proposed public improvements to streets, intersections, pathways and storm water systems with the information to be used for preparation of the Village's the annual budget.

2. Coordinate all aspects of road and bridges construction projects, from design to closeout. These projects include those funded solely by the Village and those that are jointly funded by the State or other regulatory entities. Work will include, but not be limited to the following:

- a. Prepare preliminary plans and design criteria for project.

- b. Make detailed engineering surveys as necessary to prepare construction plans.

- c. Identify all necessary construction easements or rights-of-way dedications.
 - d. Prepare and submit necessary applications and plans to various governmental agencies (e.g. LCSWMC, IEPA, IDOT, FEMA, ACOE) for permits to install the proposed improvement.
 - e. Develop and manage long-term 10-15 year plan for road paving, and patching.
 - f. Prepare bid documents including detailed plans, specifications, and cost estimates of project.
 - g. Assist the Village in the review and selection of contractors' proposals.
 - h. Consult on interpretation of plans and specifications and changes under consideration as construction proceeds, including attendance as may be required at such meetings as may be required.
 - i. Conduct regular, ongoing inspections/construction observation of contractor's work to ensure that construction is consistent with plans and specifications.
3. Prepare annual Motor Fuel Tax program and documents to include material purchases, road resurfacing, pavement markings, and other projects selected by the Village including but not limited to all documentation, cost estimates, contract documents and bid specifications, construction supervision, and all coordination with IDOT and the Village Treasurer for the MFT program.
4. Research and apply for grants for construction projects, at the direction of the Village.
5. Collect field information, prepare drawings, provide cost estimates, and provide general engineering services for storm sewer maintenance and improvements, when requested by the Village including but not limited to flooding complaints.
6. Prepare and submit to the appropriate regulatory agency reports required by the NPDES program including the MS4.
7. Provide professional services as inspection and enforcement officer under the Lake County Storm Water Management Ordinance (Barrington Hills is a Certified Community) and for the study and review of storm water management issues including preparation of preliminary and final design information related to storm water management.
8. Review construction plans for storm sewer construction, storm water management, soil erosion and sediment control, road construction, general site

grading, and general civil engineering items for proposed development projects. Provide the Village with review comments, compliance with standard specifications and Village regulations, and recommendations regarding the suitability of the proposed improvements.

9. Assist the Village with the review of existing Village Code requirements and preparation of standardized specifications and requirements for storm sewers, storm water management, and road construction for improvements to be constructed by private parties.

10. Assist the Village with the review of existing Septic Code requirements and preparation of standardized specifications and requirements for septic systems, inspections , and program liaison to the Village Building Department and Board of Health.

11. Perform specific traffic studies as required by State Statute or the MUTCD for placement of or changes to traffic control regulations and signage at specific locations.

12. Review traffic impact studies submitted for proposed development projects, and provide the Village with written comments and evaluation of the contents and conclusions of the report.

13. Prepare roadway geometrics studies for proposed projects, when requested by the Village including driveway locations and line of sight analysis.

14. Collect and compile traffic counts, field data, and general traffic information for special projects and specific locations when requested by the Village.

15. Provide assistance to the Village and information to the Village with traffic related improvements requiring approval and coordination of planning efforts with IDOT.

16. Provide assistance to the Village and information to the Village with traffic related improvements requiring approval and coordination of planning efforts with Cook County DOT.

17. Assist the Village with the analysis of the traffic improvements identified with IDOT's State Route 62 (Algonquin) roadway improvement plans and the proposed Kane County Longmeadow Parkway.

18. Perform required IDOT bridge inspections at specified intervals.

19. Perform utility permit reviews for local service and distribution facilities.

20. Prepare and update base maps, including streets, lots, drainage and utilities, on an as-needed basis so that such base maps are capable of being used to assist with the identification and selection of projects, developing cost estimates for selected projects, and conducting general engineering for planning purposes by creating and maintaining ARC GIS mapping system that includes layers and updating such layers for

- a. streets by category,
- b. paving,
- c. storm water drainage system,
- d. MS4 NPDES report with infiltration points and sampling points,
- e. soil type,
- f. USGS vertical and horizontal datum monuments.

21. Assist in the operation and maintenance of off-site digital data applications utilizing Weather Underground.

22. Assist in the archival storage of public records related to the services of roads and bridges activities of the Village.

ARTICLE 2. USE OF SUBCONTRACTORS AND SUBCONSULTANTS

Trotter may, at its discretion, use subcontractors and subconsultants for performance of its work, however, it may only use those which have been previously approved by the Village. In the event the Village has not previously approved the use of the particular subcontractor or subconsultant, Trotter must establish to the satisfaction of the Village that a listed subcontractor and subconsultant has been successfully engaged in the particular type of work for a reasonable length of time and is qualified both technically and financially to perform that pertinent phase of the work for which they are sought to be used. No contract awarded by the Village may be assigned or any part subcontracted without written consent. In no case shall such consent relieve Trotter from its obligations to the Village or change to the terms of the Agreement.

ARTICLE 3. COMPLIANCE WITH LAWS

All work under this Agreement, or any other subcontract or subconsultant contract, shall comply with the Occupational Safety and Health Act (OSHA) of 1975 and revisions thereof, and all other applicable Federal, State, or local statutes, rules, or regulations affecting the work done under the contract.

ARTICLE 4. MANNER OF RENDERING SERVICES

4.1 Direction Of Service.

Trotter shall principally report to the Village's Director of Administration. For purposes of its work, however, Trotter may be requested to perform duties by the Village Board's Roads

and Bridges Committee and by any Village Officer. In such case, the report of the work if performed shall be made to the Director of Administration with a copy to the Roads and Bridges Committee and/or to the Village Officer requiring said work.

4.2 Time For Performance.

Trotter's service under this Agreement will be completed in a manner designed to provide orderly and continuous progress of all work required through to completion. Unless specific periods of time or specific dates for providing services are specified, Trotter's obligation to render services hereunder shall be for a period which may be reasonably required for the completion of said services.

ARTICLE 5. PAYMENT FOR SERVICES

5.1 Service Rates/Expenses.

Trotter shall invoice the Village for all services performed in strict compliance with the Schedule of Hourly Rates and Reimbursable Expenses which are set forth in Exhibit A, attached hereto and made a part hereof by reference. Said Exhibit may be amended from time to time upon mutual agreement of the Village and Trotter. On January 1, 2019 and yearly thereafter, the fees and hourly rates may be escalated by an amount not to exceed five (5) percent, upon (a) submission of such request for increase on or before November 1, 2018 and on November 1 yearly thereafter and (b) the express approval of the Village Board.

5.2 Records Of Work.

Records of Trotter's costs pertinent to its compensation under this Agreement shall be kept in accordance with generally accepted accounting practices. To the extent necessary to verify Trotter's charges and upon the Village's timely request, copies of such records shall be made available to the Village either for in person inspection or photocopying.

5.3 Invoices.

Trotter shall invoice the Village on a monthly basis. Invoices are to be rendered in such fashion as to match the general ledger number used by the Village, and, further, to identify the particular project for which services were rendered. All invoices shall be submitted in written form and directed in duplicate via mail, or e-mail transmission, to the Director of Administration and to the Village Treasurer.

5.3 Payment.

A. Payment of Invoices. The Village will pay invoices tendered upon placement of the invoice on a warrant at the next available Board meeting following its receipt or within forty-five (45) days of receipt, whichever is best suited to the Village's standard business practice. In the event of a disputed or contested invoiced amount, the Village shall immediately notify

Trotter of such dispute or contest, and shall pay all but the disputed or contested portion of the invoice. Thereafter, the Parties shall discuss the disputed or contested amount in an attempt to resolve the disputed or contested amount, in an effort to resolve the issue. In the event resolution is not possible, either Party may engage in dispute resolution as set forth in Article 10 “Dispute Resolution.”

B. Payment Upon termination. In the event of termination of this Agreement for any reason, the Village shall pay to Trotter all sums invoiced for work performed by Trotter up to the date of termination, except as to those sums or portions of said sums which remain in dispute.

ARTICLE 6. USE OF DOCUMENTS

6.1 Ownership. All documents are instruments of service in respect to this Agreement, and the Village shall retain an ownership and property interest therein (including the right of reuse at the discretion of Trotter).

6.2 Copies. Copies of Village-furnished data that may be relied upon by Trotter are limited to the printed copies (also known as hard copies) that are delivered to Trotter. Files in electronic media format of text, data, graphics, or of other types that are furnished by the Village to Trotter are only for Trotter’s convenience. Any conclusion or information obtained or derived from such electronic files will be at the user’s sole risk.

Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data’s creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within sixty (60) days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. Trotter shall not be responsible to maintain documents stored in electronic media format after acceptance by the Village.

When transferring documents in electronic media format, Trotter makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by Trotter at the beginning of this Agreement.

The Village may make and retain copies of documents for information and reference. Such Documents are not intended or represented to be suitable for reuse by the Village or others. Any such reuse or modification without written verification or adaptation by Trotter, as appropriate for the specific purpose intended, will be at the Village’s sole risk and without liability or legal exposure to Trotter or to Trotter’s Consultants.

ARTICLE 7. INSURANCE

A. Trotter shall procure and maintain insurance as set forth below:

1. Workers Compensation & Employer's Liability
 - a. Each Occurrence: \$1,000,000
 2. General Liability
 - a. Each Occurrence: \$1,000,000
 - b. General Aggregate: \$2,000,000
 3. Excess or Umbrella Liability
 - a. Each Occurrence: \$5,000,000
 - b. General Aggregate: \$5,000,000
 4. Automobile Liability
 - a. Combined Single Limit (Bodily Injury and Property Damage):
Each Accident \$1,000,000
 5. Professional Liability
 - a. Each Occurrence: \$3,000,000
 - b. General Aggregate: \$3,000,000
- B. The Village shall cause Trotter and Trotter's Consultants to be listed as additional insureds on any general liability or property insurance policies carried by the Village to which Trotter should be added as an appointed Village Officer.
- C. The Village and Trotter shall each deliver to the other certificates of insurance evidencing the coverage. A thirty (30) day notice of intent to cancel must be provided.
- D. All policies of property insurance shall contain provisions to the effect that Trotter and Trotter's Consultants' interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.
- E. At any time, the Village may request that Trotter, at the Village' sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective. If so requested by the Village, with the concurrence of Trotter, and if commercially available, Trotter shall obtain and shall require it's Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by the Village.

ARTICLE 8. HOLD HARMLESS

Trotter is responsible to the Village for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of his/her work including work performed by Trotter's subcontractors and subconsultants. Further, the firm will indemnify and hold harmless the Village, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting there from an error, omission and/or negligent act by the firm.

ARTICLE 9. TERMINATION OF CONTRACT

9.1 Village Termination, Funding.

The Village reserves the right to terminate the whole or any part of this Agreement, or any contract Trotter may execute on its behalf to meet its duties as Village Engineer upon written notice to Trotter, in the event that sufficient funds to complete the Agreement or any contract are not appropriated by the Village. The Village further reserves the right to terminate the whole or any part of a contract, upon written notice to Trotter, in the event of default defined as a failure of Trotter to perform any of this Agreement or failure to make sufficient progress so as to endanger performance of this Agreement in accordance with its terms. In the event of default and termination, the Village will procure upon such terms and in such manner as may be deemed appropriate services similar to those so terminated. Trotter shall be liable for excess costs for such similar services unless acceptable evidence is submitted that failure to perform the Agreement was due to causes beyond the control and without the fault of professional negligence.

9.2 Termination Generally

- A. The obligation to provide further services under this Agreement may be terminated:
 - 1. *For cause,*
 - a. By either Party upon thirty (30) days written notice in the event of substantial failure by the other Party to perform in accordance with the terms hereof through no fault of the terminating Party.
 - b. By Trotter:
 - 1. Upon seven (7) business day's written notice if Trotter believes that Trotter is being requested by the Village to furnish or perform services contrary to its responsibilities as a licensed professional; or
 - 2. Upon seven (7) business day's written notice if Trotter's services are delayed or suspended for more than ninety (90) days for reasons beyond its control.

3. Trotter shall have no liability to the Village on account of such termination.
 - c. Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the Party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than thirty (30) days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.
2. *For convenience,*
 - a. By the Village effective upon the receipt of notice by Trotter.
 - B. The terminating Party may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Trotter to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

ARTICLE 10. DISPUTE RESOLUTION

- A. The Village and Trotter agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under provisions of this Agreement, or under law. In the absence of such an agreement, the Parties may exercise their rights to terminate this Agreement, or those which exist under law.
- B. The Village and Trotter agree should any dispute arise under this agreement, the Village and Trotter shall, prior to commencing any legal action, first submit the dispute to mediation. The Village and Trotter shall select a mediator from the First Judicial Circuit Court's list of certified mediators, court annexed civil case mediation. Should mediation fail to resolve the dispute, the Village and Trotter shall have the right to commence legal action. The prevailing party in any action brought to enforce any term of this Agreement shall be entitled to an award of its reasonable attorney's fees and costs.

ARTICLE 11. CONTROLLING LAW, VENUE FOR SUIT

11.1. Controlling Law.

This Agreement is to be governed by the law of the State of Illinois.

11.2 Venue.

Any litigation which may be commenced by either Party to this Agreement shall be brought in the Circuit Court of Cook County, of the U.S. District Court for the Northern District.

ARTICLE 12. Notices

Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

For purposes of Notice:

VILLAGE OF BARRINGTON HILLS

Attn. Village President
112 Algonquin Road
Barrington Hills, IL 60101
clerk@vbhil.gov

TROTTER AND ASSOCIATES, INC.

Attn. Colin F. Shulick, C.F.O.
40W201 Wasco Road, Suite D
St. Charles, IL 60175
Email: c.shulick@trotter-inc.com

ARTICLE 13. MISCELLANEOUS

13.1 Survival

All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

13.2 Severability

Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Village and Trotter, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

13.3 Waiver

Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

13.4 Headings

The headings used in this Agreement are for general reference only and do not have special significance.

13.5 Counterpart Signatures

This Agreement may be signed in counterparts with the same effect as if the signatures to each counterpart were upon a single instrument, and all such counterparts together shall be deemed an original of this Agreement. For purposes of this Agreement, a facsimile copy or copy transmitted by e-mail of a Party’s signature shall be sufficient to bind such Party.

TROTTER AND ASSOCIATES, INC.

By: _____
Its: _____

ATTEST: _____
Corporate Secretary

VILLAGE OF BARRINGTON HILLS

By: _____
Its: _____

ATTEST: _____
Village Clerk

Schedule of Hourly Rates

As Village Engineer for several communities, we have found that executing a master engineering services agreement that outlines the duties for day to day engineering services (resident drainage complaints, mapping requests, requests for information, research grant opportunities, etc.) and allows for the submittal of a Work Order for specific projects that have a **defined scope of work and budget** (annual road program design/construction, drainage improvement project, etc). If the work order budget exceeds authority of the Director of Administration, the work order will be brought forward to the Village Board for review and approval.

The work order system allows for the better tracking of time and services utilized by the Village. An example of this would be a site plan review for a small strip mall. Once the builder/developer has completed the revisions to engineering plans and obtained approval, TAI can prepare a final invoice to the Village for the site plan review work. Typically Village Ordinances require the builder/developer to reimburse the Village for TAI's review fees prior to issuing the building permit.

TAI has also found that creating multiple, general engineering job numbers when providing general engineering services related to 'Roads, Drainage, storm water systems and community development to be effective. This will allow the Village of Barrington Hills to better track the time spent by TAI working on the various, individual projects.

TAI is not proposing to charge for staff time attending Village Board meetings or committee meetings.

Schedule of Hourly Rates

<u>Classification</u>	<u>Hourly Billing Rate</u>
Principal	\$ 224
Senior Project Manager	\$ 214
Project Manager	\$ 189
Professional Land Surveyor	\$ 179
Project Coordinator	\$ 179
Senior Project Engineer	\$ 179
Engineer Level IV	\$ 166
Engineer Level III	\$ 149
Engineer Level II	\$ 130
Engineer Level I	\$ 110
Engineering Intern	\$ 51
Senior Technician	\$ 155
Technician Level IV	\$ 134
Technician Level III	\$ 122
Technician Level II	\$ 109
Technician Level I	\$ 96
Clerical Level II	\$ 75

Schedule of Hourly Rates (continued)

Classification	Hourly Billing Rate
Clerical Level I	\$ 63
Survey Crew Chief	\$ 151
Survey Technician Level II	\$ 80
Survey Technician Level I	\$ 65
Prevailing Wage Survey Foreman **	\$ 181
Prevailing Wage Survey Worker **	\$ 176

** Rates will be escalated for Overtime & Holiday Pay to adjust for Premium Time based on the current Illinois Department of Labor rules.

Note: Above rates guaranteed for two years.

Schedule of Reimbursable Expenses

Classification	Unit	Hourly Billing Rate
Engineering Copies, 1-249 sq ft	sq ft	\$ 0.29
Engineering Copies, 250-999 sq ft	sq ft	\$ 0.27
Engineering Copies, 1000-3999 sq ft	sq ft	\$ 0.25
Engineering Copies, 4000 sq ft and u	sq ft	\$ 0.23
Engineering Copies up to 24" by 36"	each	\$ 8.00
Presentation Grade Large Format Print	sq ft	\$ 5.15
Comb Binding > 120 Sheets	each	\$ 4.75
Comb Binding < 120 Sheets	each	\$ 3.50
Binding Strips (Engineering Plans)	each	\$ 1.00
5 mil Laminating	each	\$ 1.25
Copy, 11" x 17" - Color	each	\$ 0.50
Copy, 11" x 17" – Black and White	each	\$ 0.25
Copy, 8.5" x 11" - Color	each	\$ 0.25
Copy, 8.5" x 11" – Black and White	each	\$ 0.12
Recorded Documents	each	\$ 25
Plat Research	Time and Materials	
Per Diem	each	\$ 30
Field / Survey Truck	each	\$ 45
Postage and Freight		Cost

Note: Prices may be periodically increased by an amount not to exceed increases incurred by TAI.