

This is a draft of the minutes of the Public Session. It has not been reviewed by the Board of Trustees, has not been approved by the Board as an official document, may be revised in whole or in part and hence should be viewed only as a tentative and possibly inaccurate summary of Board action. It is not an official document of the Village of Barrington Hills and should not be relied upon as such.

VILLAGE OF BARRINGTON HILLS

Board of Trustees Meeting Minutes

Monday, December 19, 2017 ~ 6:30 pm

President McLaughlin called the meeting to order at 6:30 pm

Present

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Robert M. Zubak
- ❖ Chief Richard Semelsberger
- ❖ Village Administrator Robert Kosin
- ❖ Village Attorney Mary Dickson
- ❖ Village Clerk Anna Paul

Absent

- ❖ Trustee Paula Jacobsen

Audience

- ❖ Fritz Gohl
- ❖ Arnold Cernik

Pledge of Allegiance

Recess to Executive Session at 6:31 pm

Pursuant to Open Meetings Act;
5 ILCS 120/2 (c) 1 Personnel
5 ILCS 120/2(c) 11 Possible or Pending Litigation
5 ILCS 120/2 (c) 21 Minutes Lawfully Closed

Motion Cecola 2nd Zubak

Voice Vote: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED

RECESSED TO EXECUTIVE SESSION

President McLaughlin reopened the Public Session at 7:16 pm

Present

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Robert M. Zubak

Public Comments

- ❖ Fritz Gohl
- ❖ Arnold Cernik

Motion Minutes November 20, 2017

Motion Konicek 2nd Maison

Voice Vote: Ayes 5 (Zubak, Cecola, Maison, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)
Abstain 1 (Croll)

MOTION APPROVED

Accept Village Treasurer's Report for November 2017

Motion Croll 2nd Zubak

Treasurer reported that revenues are as expected. Expenditures are expected to come in under budget for 2017.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED

Accept Police Pension Board's Report for November 2017

Motion Konicek 2nd Zubak

The Police Pension Board funds were transferred to the new manager in October. Board reviewed that it is too early to review the performance of the new manager. The treasurer reported that assets have recently reached the \$10 million mark. They'll have more flexibility of their investments going forward.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED

Approve Overtime Report for November 2017 Totaling \$12,628.46

Motion Croll 2nd Maison

Due to holiday pay.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED

Approve Bills for December 2017 Totaling \$530,988.15

Motion Croll 2nd Konicek

The total is larger than usual this month, due to various expect annual payments including the liability insurance payment, public official bonds and the annual bond payment.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED

Ordinance For the Levy and Assessment of Taxes for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017

Motion Croll 2nd Cecola

Treasurer reported that the levy had been reduced from the previous year. Board discussed transitioning to maintaining only four (4) months of cash reserves. McLaughlin reported that some of the savings have already been returned to the residents in the form of a Levy reduction.

The Board thanked Robert Kosin for shepherding the Village through his 35th and final Levy.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED as Ordinance 17 - 21

Roads & Bridges Report

No monthly report.

Accept Public Safety Monthly Report

As submitted.

Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills

Motion Cecola 2nd Maison

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED as Ordinance 17 - 22

Permit Report

As submitted.

Enforcement Report

As submitted.

ZBA Monthly Report

No meeting this month.

Ordinance Amending Title 5, Zoning Regulations Set Forth in Chapter 6 Business Districts Regarding Special Uses in the BP Business District

Motion Konicek 2nd Zubak

Kosin reviewed that this Ordinance applies to the "Wamberg Property" owned by CUSD 220. It adds an educational facility as an allowed special use on the said property. The ZBA has recommended the board approve the ordinance. Board discussed the history of the project.

Konicek clarified that the school district would still need to go through the special use process before utilizing it as an educational facility. Attorney reviewed that there were no comments from members of the public on this item at the ZBA meeting.

Roll Call: Ayes 5 (Zubak, Cecola, Maison, Croll, Konicek)
Nays 0

Absent 1 (Jacobsen)

MOTION APPROVED as Ordinance 17 - 23

Planning Monthly Report

Plan commission met. They discussed a possible use for a currently vacant property.

Insurance Monthly Report

Nothing to report.

Health, Environment, Building & Grounds Monthly Report

The Board discussed the structure of the Heritage & Environs Committee.

Pending Litigation Report

Nothing to report.

Personnel Report

Nothing to report.

Ordinance Adopting a Text Amendment to Title 1, Administration, Section 1-10-5 of the Village Code Relating to Village Board Meetings

Motion Cecola 2nd Zubak

Reviewed that this brings the Village code in line with its standard meeting time.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

MOTION APPROVED as Ordinance 17 - 24

Resolution Adopting a Regular Meeting Calendar for 2018

Motion Zubak 2nd Croll

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

MOTION APPROVED as Resolution 17 – 29

Accept Barrington Area Council of Governments Legislative Platform 2018

Motion Zubak 2nd Konicek

Voice Vote: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

MOTION APPROVED

Resolution Affirming a Policy Prohibiting Sexual Harassment Enacted by the Village of Barrington Hills

Motion Konicek 2nd Maison

McLaughlin reviewed that the State has made a requirement that all municipalities adopt a sexual harassment policy. The Village already has a policy and is reaffirming it with the passage of this resolution.

Roll Call: Ayes 5 (Zubak, Cecola, Maison, Croll, McLaughlin)
Nays 1 (Konicek)
Absent 1 (Jacobsen)

MOTION APPROVED as Resolution 17 – 30

Resolution Appointing Anna Paul to the Position of Acting Director of Administration for the Village of Barrington Hills

Motion Konicek 2nd Maison

McLaughlin reviewed that he is nominating Anna Paul to be Acting Director of Administration as the Personnel Committee continues interviews. Paul will be stepping down from other roles. McLaughlin highlighted some of Paul's qualifications and accomplishments. Konicek echoed that she believes that Paul is a good choice for the Village.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED as Resolution 17 – 31

Resolution Appointing Nikki Panos as Village Clerk of the Village of Barrington Hills

Motion Konicek 2nd Zubak

Panos has been working in the Building Department for the last eight months. In addition to the Clerk role, she will be Director of Communications and FOIA liaison. She will also be training the next part-time person who will be filling her Permits Coordinator Position. McLaughlin stated that Panos already has a great knowledge base and is able to wear many hats. He also reviewed Panos' many skills and attributes that will benefit the Village as she steps into this greater role as Clerk.

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 1 (Jacobsen)

MOTION APPROVED as Resolution 17 – 32

Resolution of Proclamation Congratulating Robert Kosin upon his Retirement for the Village of Barrington Hills

Motion Zubak 2nd Cecola

President McLaughlin read the full text of Resolution into the record. Highlights include:

- Robert Kosin has announced his retirement from the Village of Barrington Hills, effective January 1, 2018, after more than 35 years of loyal and dedicated service to the Village
- The Village of Barrington Hills, which employed him on July 1, 1982 to serve as its Planning and Zoning Coordinator, a position he held before being named the Village's Director of Administration in 1986
- The Board's meeting room has changed from one featuring ashtrays at each Trustee's seat to one featuring a bowl of mints

- Throughout his lengthy career with the Village, Mr. Kosin has worked with four different Village Presidents and thirty-five Trustees, and five Chiefs of Police
- Mr. Kosin has successfully shepherded thirty-five Village budgets, 600 ordinances and nearly 800 resolutions
- Particular note relative to transmission of documents is the fact that Mr. Kosin had one Village Board packet delivered to him while he was attending his wife in the maternity ward; and

That Robert Kosin be and is hereby officially recognized and commended for the exemplary service he has provided to the Village over the past thirty-five years.

That in honor of his years of service, the Village hereby names Room 210 in Village Hall the “Robert Kosin Education and Assembly Room.”

We join with the employees and residents of the Village in extending personal best wishes to Bob on his retirement, and to welcome him as a consultant to the Village to continue to aid in the future success of the Village.

A standing ovation is given to Robert Kosin on the date of this his last Board of Trustees meeting with the Village of Barrington Hills as Director of Administration.

MOTION APPROVED as Resolution 17 – 33

Approve Executive Session Minutes November 20, 2017

Motion Konicek 2nd Zubak

Roll Call: Ayes 6 (Zubak, Cecola, Maison, Croll, Konicek, McLaughlin)

Nays 0

Absent 1 (Jacobsen)

MOTION APPROVED

McLaughlin thanked everyone for their service

Motion to adjourn meeting made by Croll, Seconded by Cecola. Upon all present Trustees voting Aye, the Motion to adjourn carried and the meeting adjourned at 8:22 pm.

MEETING ADJOURNED