

VILLAGE OF BARRINGTON HILLS

Board of Trustees Meeting Minutes

Tuesday, May 23, 2017 ~ 6:30 pm

President McLaughlin called the meeting to order at 6:34 pm

Present

- ❖ President Martin J. McLaughlin
- ❖ Trustee Colleen Konicek Hannigan
- ❖ Trustee Bryan C. Croll (arrived 6:39 pm)
- ❖ Trustee Michelle Nagy Maison
- ❖ Trustee Brian D. Cecola
- ❖ Trustee Paula Jacobsen
- ❖ Trustee Robert M. Zubak
- ❖ Chief Richard Semelsberger
- ❖ Village Administrator Robert Kosin
- ❖ Village Attorney Mary Dickson
- ❖ Village Treasurer Margaret Hirsch
- ❖ Village Clerk Anna Paul

Audience

- ❖ Pauline Boyle
- ❖ Pamela Cools
- ❖ F.H. Gohl Jr.
- ❖ Arnold Cernik

Pledge of Allegiance

Public Comments

- ❖ Fritz Gohl
- ❖ Pauline Boyle

Approve Minutes April 24, 2017 as Corrected

Motion Konicek 2nd Maison

It was noted that Trustee Gohl's name was listed twice, the first should be corrected to Trustee Harrington.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Approve Special Meeting Minutes May 2, 2017

Motion Konicek 2nd Cecola

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Accept Village Treasurer's Report for April 2017

Motion Maison Motion Croll

Treasurer reported that the Village is now 1/3 through fiscal year. Revenue collection is in line with 33% actual to budget presented. With the exception of a few accounts, all of the departments within the General Fund are below 33% actual to budget. The few accounts that appeared high were discussed and had explainable nonrecurring amounts or were due to timing differences and will even out over the year.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Accept Police Pension Board's Report for April 2017

Motion Croll 2nd Zubak

All funds were tracking below the benchmarks. The Pension Board interviewed three investment managers at their last meeting. Not clear when or if a change will be made.

Treasurer brought forward that the Pension Board voiced concerns that they are not receiving much communication from the Board of Trustees. The Pension Board is a separate entity and direction from the Village Board is not appropriate.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Approve Overtime Report for April 2017 \$3,631.17

Motion Croll 2nd Zubak

Due to court, illness and late call time.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Approve Bills for May 2017 Totaling \$ 166,519.20

Motion Croll 2nd Konicek

Treasurer clarified three bills that appeared high. The bills included Bond, Dickson & Conway, paying 2 months of bills, the semi-annual interest payment on the bond, and the purchase of Wickstrom Extended Warranties. Everything else within normal range.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Accept Audit for FY 2016

Motion Croll 2nd Zubak

Tim Gavin with Klein Hall & Associates presented the Audit for Fiscal Year 2016 to the Board of Trustees.

He reviewed the first numbered page which is the independent auditor's report. The unqualified opinion given to us is the highest level of assurance that the financial statements present fairly the financial position of the Village of Barrington Hills.

The management discussion and analysis is prepared with management input, discusses financial highlights, how finances are structured and gives yearly comparisons. Gavin ran through the highlights of the report, including that total fund balances did increase over the previous year.

Gavin reviewed that last year's audit was the first year municipalities were required to report pension standards and liabilities.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Approve Ordinance Amending Ordinance 17-1 the Designated Depositories for Village Funds

Motion Croll 2nd Maison

Treasurer reviewed that this is to add the gas credit card to the approved list.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED as Ordinance 17 - 9

Roads & Bridges Report

No Report.

Cuba Township InterGovernmental Agreement (IGA)

Cecola met with the new Cuba Township Supervisor to begin reviewing the terms of renewed IGA. A proposed IGA will be brought to the Board at a future meeting.

Approve Resolution Authorizing the Issuance of Notice of Award for the 2017 Road Program Project by the Village of Barrington Hills

Motion Cecola 2nd Konicek

Engineer reviewed what roads were included in the 2017 road program bid packet. The Village has approximately 39 miles of roadway it is responsible for. We aim to repave 3.2 miles per year to maintain our 12 year resurfacing cycle.

Strahan reported that we received seven (7) bids. The low bid was from Lorig Construction; it came in well below the estimate. Roads & Bridges Committee is recommending going with Lorig and adding additional roads for resurfacing to take advantage of low costs and to help catch up on the repair back log.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED as Resolution 17 - 10

RFQ Update

Based on the results of the survey, the following three (3) firms will be invited to present at the next Roads & Bridges Committee meeting:

Trotter and Associates
GeWalt Hamilton & Associates
Strand Associates

Board discussed procedure going forward.

Accept Public Safety Monthly Report

Cecola thanked the Chief for alerting Village residents of the recent road closure. Chief gave an update on the closure. Board discussed email lists and alerts systems.

Approve Ordinance Authorizing Disposal of Personal Property Owned by the Village of Barrington Hills

Motion Cecola 2nd Konicek

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED as Ordinance 17 - 10

InterGovernmental Agreement (IGA) - Barrington Hills Park District

Maureen Crump of the Barrington Hills Park District (BHPD) Board introduced the IGA. The BHPD would like to explore an IGA where the Village's Police Department (PD) would be the policing authority of the Park District. Use of the property has increased. The BHPD Board has recently passed rules and regulations, and now formally needs an enforcement body.

Konicek asked if our PD would be policing rider and trainers registrations. Crump summarized that the PD would only respond in the event a BHPD board member or staff member contacted them.

Chief reviewed some of the items that need to be considered such as monetary compensation, who gets the fines collected, who pays court fees, etc. The Village currently has authority over criminal issues at the park district property.

It was the sense of the Board to move forward crafting an IGA, after reviewing logistical and insurance concerns.

Permit Report

As submitted.

Enforcement Report

Konicek reported on Steeplechase property. She is hopeful that it will all be resolved by June 2nd.

Konicek gave an update on the 2400 Spring Creek stop work order.

ZBA Monthly Report

Trustee Konicek reviewed what transpired at the Zoning Board Meeting the night prior. The ZBA approved one item that will not come to the Board, and a special use that will be brought forward at the next meeting. Konicek summarized the other topics the ZBA is reviewing.

Planning Monthly Report

Plan Commission did not meet.

Community Unit School District 220 IGA

Postponed.

Public Comment Discussion

Maison brought forward the statement made by Kristina Anderson during public comment of the previous Board Meeting. She clarified, and Kosin confirmed, that Anderson's claim that certain properties are already zoned one acre are false. The Board discussed the other claims made by Ms. Anderson.

Konicek read rules pertaining to public comment. She believes that Ms. Anderson violated many of the rules, including slander. She asked if there are legal means the Village can pursue.

Kosin was directed to reach out to Kristina Anderson to get copies of the documents she referenced in her statement.

Insurance Monthly Report

Zubak reported that he met with staff and the Village insurance broker for an introductory conversation.

Health, Environment, Building & Grounds Monthly Report

Heritage and Environs Committee (HEC) did meet.

Board of Health Report

Board of Health did not meet.

Accept Pollinators Garden Registration - Dundee Township

Motion Jacobsen 2nd Cecola

Jacobsen reviewed that if the Village puts in a designated monarch waystation the we may be able to get a tax waiver for the property. This installation would not restrict the properties use in the future.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

Pending Litigation Report

Attorney requested that the Board go into executive session at the end of the meeting.

Personnel Report

Nothing to report.

Approve Resolution Authorizing the Execution of a General Communications Purchase Agreement with Call One Networks, LLC for Acquisition of a Telephone System & Service

Motion Maison 2nd Konicek

Kosin reviewed that this is for acquisition of a new phone system. He stated that the intent is to finance over 5 years, the Attorney has reviewed the document.

McLaughlin asked why pay over time instead of pay for it upfront. After discussion, Board modifies motion to approve the acquisition without financing.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED as Resolution 17 - 11

Table Authorizing the Purchase of Telephone Equipment by the Village of Barrington Hills

Motion McLaughlin 2nd Cecola

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION TABLED

Remove Resolution Authorizing Execution of a Customer Care Support Agreement with Shoretel to Provide Service Support for the Village's CallOne Telephone System & Service

Motion Konicek 2nd Croll

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION REMOVED

Approve Resolution Establishing the Connectivity Initiative for Village of Barrington Hills

Motion Cecola 2nd Zubak

Kosin described the contacts the Village had in the last year regarding electronic vehicles, rotary wing flight and operation of utility services through the Internet. McLaughlin stated that the area to the south of the Village Hall was configured for helicopter service. Kosin proposed that these programs being identified by resolution as an effort going forward to create greater connectivity for the residents.

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED as Resolution 17 - 12

Approve Proclamation of Public Service Program

Motion McLaughlin 2nd Zubak

Konicek reviewed that after discussions with residents, she worked with staff to develop the proclamation included in the packet. This approval would serve to recognize the program formally.

Roll Call: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

MOTION APPROVED

10.6 Appointments

The Board made a statement thanking all those who volunteer on our various Board, Commissions and Committees. All appointments were made with all members voting Aye.

Position	Name	Expires	Motion	Second	Result
Zoning Board of Appeals Member	James Root	2022	Konicek	Croll	Approved
Plan Commission Chairman	Pamela Cools	2018	Konicek	Zubak	Approved
Plan Commission Member	Lou Anne Majewski	2020	Konicek	Maison	Approved
Plan Commission Member	Julie Joyce	2020	Croll	Zubak	Approved
Plan Commission Member	Arnold Cernik	2020	Zubak	Konicek	Approved
Heritage & Environs Chairman	Neil Fern	2018	Konicek	Jacobsen	Approved
Heritage & Environs Member	Donato Cantalupo	2018	Zubak	Croll	Approved
Heritage & Environs Member	Lorraine Briggs	2018	Jacobsen	Konicek	Approved
Heritage & Environs Member	Suzy Mogler	2018	Konicek	Croll	Approved
Heritage & Environs Member	Erin Vondra	2018	Croll	Konicek	Approved
Heritage & Environs Member	Liz Olsen	2018	Jacobsen	Zubak	Approved
Heritage & Environs Member	Robin VanCastle	2018	Konicek	Zubak	Approved
Board of Health Chairman	Dr. Gwynne Johnston	2018	Konicek	Maison	Approved
Equestrian Commission Chairman	Jane Clement	2018	Croll	Zubak	Approved
Equestrian Commission Member	Patti Fahey	2018	Zubak	Croll	Approved
Equestrian Commission Member	Kelcey Roberts	2018	Jacobsen	Maison	Approved
Equestrian Commission Member	Jessica Underwood	2018	Croll	Jacobsen	Approved
Pension Board Trustee	Chris Krzysko	2018	Konicek	Cecola	Approved
Pension Board Trustee	George Panos	2018	Zubak	Maison	Approved

Adjourn to Executive Session at 9:33 pm

Pursuant to Open Meetings Act;
5 ILCS 120/2 (c) 11 Pending Litigation
Motion Konicek 2nd Croll

Voice Vote: Ayes 7 (Zubak, Jacobsen, Cecola, Maison, Croll, Konicek, McLaughlin)
Nays 0
Absent 0

ADJOURNED TO EXECUTIVE SESSION