

BUILDING PERMIT INSPECTION SCHEDULE

During construction the Building Officer, upon notification from the permit holder or his agent, shall make or cause to be made any necessary on-site inspections and shall either approve that portion of the construction as completed or shall notify the permit holder or his agent wherein the same fails to comply with the Building Code.

In addition to the required inspections below, the Building Officer may make or require any other inspections to ascertain compliance with the Code and any other laws enforced by the Building Officer. Work shall not be done on any part of the building or structure beyond the point indicated in each successive inspection without first obtaining the written approval of the Building Officer. Such written approval shall be given only after an inspection has been made at each successive step in the construction as indicated by each of the inspections required below.

1. **Footing Inspection:** When excavation for all footings is completed and forms are set, but before concrete is poured. For pole buildings, when excavation is completed and before setting poles.
2. **Backfill Inspection:** When foundation walls are completed and braced, all forms are stripped, damp-proofing, drain tile and gravel are in place, but before backfill. Note: If all foundation walls are no lower than 3'6" below grade and braced properly, no backfill inspection is required. For all permits, a spotted survey of the foundation is required before the backfill inspection.
3. **Rough-In Inspection:** When framing, rough plumbing, rough electrical (conduit and boxes installed though wires do not have to be pulled), and rough masonry are completed, but before insulation and dry wall.
4. **Under Slab Plumbing or Wiring Inspection:** When piping has been laid and properly supported, but before backfill.
5. **Concrete Slab Inspection:** For basements, when gravel, vapor barrier and wire mesh are in place, but before concrete is poured. For garages, when gravel and wire mesh are in place, but before concrete is poured.
6. **Septic Field Inspection:** When tanks, piping, and seepage field are completed, but before backfill.
7. **Final Inspection:** When building is completely finished and rough grading done. Pole buildings also require a final inspection. For houses, a water sample report, spot survey, and septic record plan are required before approval can be given.
8. **Certificate of Occupancy:** The Certificate is issued when all corrections from Final Inspection have been made and all documentation submitted. Penalties shall be incurred for occupancy without certificate.
9. **Swimming Pool Inspection:** The schedule of Swimming Pool inspections is as follows:
 - (a) When bottom is ready to be poured and all grounding is in place.
 - (b) When deck is ready to be poured and all grounding is in place.
 - (c) When all work required for the safe operation of the pool is completed.
1. **Satellite Antenna Inspections:** When antenna is anchored to the concrete platform and effectively grounded and screening is in place as recommended.