

What is the amendment process?

After receiving a petition to amend the Zoning Code, the Village Clerk forwards copies of the petition to the Zoning Board of Appeals. No endorsement or acceptance is implied or intended by the submission of the petition. The ZBA holds a public meeting on the petition and at the conclusion of the hearing makes a recommendation to the Board of Trustees.

The petition is introduced and heard in accordance with the ZBA's normal schedule for meetings. If additional time is needed, the petition may be tabled until the next available quorum or meeting before a vote is taken.

The text contained in a petition for an amendment to the Zoning Code is the basis for the discussion by the ZBA. The ZBA may following the public testimony on the petition, arrive at a decision to include all, some or completely different text in an amendment to be submitted to the Board of Trustees for their consideration.

After receiving the recommendation and documentation from the ZBA, the Trustee whose committee assignment includes the ZBA introduces a motion at a meeting of the Board of Trustees to consider the adoption of the text amendment. The public record of the proceeding before the ZBA is considered by the BOT. If the Zoning Board has recommended changes to the proposed text, the BOT reviews the changes and a Trustee may introduce them as an amendment to the petition. Unless the BOT approves the motion, the petition for the text amendment does not pass.

How is the public notified?

The ZBA's schedule of meetings is posted online at www.barringtonhills-il.gov or at the Village Hall as available through the office of the Village Clerk (847.551.3000).

After a petition has been introduced, the title and a brief description are listed on the ZBA's meeting agenda, which is posted in the Village Hall outside the meeting room. A bulletin board outside the Village Hall also displays meeting announcements and agendas. The title and hearing schedule for the petition is also published once in a newspaper of general circulation which for the Village is the Daily Herald. The Village Clerk will distribute the ZBA's upcoming agenda to any person or organization that requests it.

How can one participate?

In order to make the best decision possible, it is important that the ZBA have the benefit of the testimony of all interested parties. Residents are urged to comment on proposed text amendments, orally or in writing. Community associations interested in a proposal are encouraged to appoint an officer or representative to testify on their behalf.

Anyone interested in a proposed text amendment may speak on the amendment at the ZBA's public hearing. In addition, written comments to the ZBA may be submitted to the Village Clerk prior to the Board's public meeting. Written comments are part of the

public record which is submitted to the Board of Trustees with the recommendation of the ZBA. A transcription is made of the proceedings.

An important note...

This information provides a general overview of the process for amending the Zoning Ordinance. More detailed information is found in other documents including the Village Code and the Zoning Regulations, all of which can be found at www.barringtonhills-il.gov

For more information or submit written comments contact:

Village Clerk

847.551.3000

847.551.3050 FAX

clerk@barringtonhills-il.gov

Barrington Hills Village Hall

112 Algonquin Road, Barrington Hills, IL 60010-5199

Village Clerk Office Hours are:

Monday through Friday

8:00 a.m. to 5:00 p.m.