

# APPLICATION FOR BUILDING PERMIT

No. \_\_\_\_\_

VILLAGE OF BARRINGTON HILLS: COOK, KANE, LAKE AND MCHENRY COUNTIES, ILLINOIS

Application is hereby made on (Date) \_\_\_\_\_ to permit building on a property as herein described.

Real Estate Index Number(s) \_\_\_\_\_

Property Address \_\_\_\_\_ Mailing Address \_\_\_\_\_

This permit is to be issued for the purpose of \_\_\_\_\_

Foundation: ☐ Basement (☐ full or ☐ partial) ☐ Crawl Space ☐ Slab on Grade ☐ Other \_\_\_\_\_Construction: ☐ Frame ☐ Masonry ☐ Pole ☐ Other \_\_\_\_\_ Stories \_\_\_\_\_ Height \_\_\_\_\_Length \_\_\_\_\_ Width \_\_\_\_\_ Rooms (not including halls, baths, closets) \_\_\_\_\_ ☐ Attic

Number of plumbing fixtures: Tubs and/or Showers \_\_\_\_\_ Toilets \_\_\_\_\_ Lavatories \_\_\_\_\_ Sinks \_\_\_\_\_ Laundry Tubs \_\_\_\_\_

Bidets \_\_\_\_\_ Floor Drains \_\_\_\_\_ HWH \_\_\_\_\_ Sumps \_\_\_\_\_ HVAC System: ☐ Hot Air ☐ Hot Water ☐ Other \_\_\_\_\_

<b>Setbacks:</b>	Front _____	Side _____	Side _____	Rear _____	<u>Floodplain</u>
Proposed	_____	_____	_____	_____	_____
Required	_____	_____	_____	_____	_____

The items are more fully set forth in the plans submitted with this application. The estimate of cost of building includes material and labor contemplated for all construction work necessary for completion and receipt of a Certificate of Compliance and Occupancy.

TOTAL COST \$ \_\_\_\_\_

Owner \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

General \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Excavator \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Cement Mason \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Brick Mason \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Carpenter \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Plumber \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Plumber's License No. \_\_\_\_\_ State \_\_\_\_\_ County \_\_\_\_\_

Electrician \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

HVAC Contractor \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Insulator \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Septic Installer \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Septic Installer's State License No. \_\_\_\_\_

Architect \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

No error or omission in either plans or application, whether said plans or application has been approved by the Building Officer or not, shall permit or relieve the applicant from building in any other manner than that provided for in the ordinances of this Village. The applicant, having read this application and fully understanding the intent thereof, declares that with the owner's consent the statements made are true to the best of his knowledge and belief.

Applicant's Signature

Date

No permit shall be issued unless the application and supporting documentation is in compliance with the provisions of the Building Code and all other provisions of the Village Code and unless the applicable fee has been paid. See Fee Schedule and other information on the back of this form.

## APPROVAL

Application Approved by \_\_\_\_\_ Building Officer

Date of Approval \_\_\_\_\_

Building Department Phone Number 847-551-3003

# DOCUMENTATION REQUIREMENTS FOR BUILDING PERMITS \*

**All applications should be submitted digitally only to:  
build@vbhil.gov**

- ☐ 1. **Application For Building Permit:** Complete all relevant portions of this form. This must include the “Real Estate Index Number”, the “Total Cost” of construction, and the “Signature” of the owner or owner’s agent. All contractor names, addresses, telephone numbers and license numbers (where shown) are required before building permit issuance.
- ☐ 2. **Plat of Survey:** Provide recent complete plat of survey with original signature and seal of an Illinois licensed land surveyor. The plat must show the legal description, the interior angles or property line bearings, and the property corners staked.
- ☐ 3. **Site Plan:** Provide the site plan showing the location of all existing and proposed structures with distances shown from all existing lot lines. For Site Development Permit: See Building Dept. handouts.
- ☐ 4. **Architectural Plans:** Provide plans of the proposed construction, signed and sealed by an Illinois licensed architect. At minimum, plans and specifications must contain sufficient information to complete the Plan Review Record in conformance with the Building Code.
- ☐ 5. **Septic System Plans:** Provide design plans and Results Of Percolation Tests \_\_\_\_\_. All documents must be signed and sealed by an Illinois licensed professional engineer.
- ☐ 6. **Supporting Documents:** The use of floor or roof trusses, retaining walls, three story buildings, or extraordinary designs will require plans and/or calculations by the appropriate design professional. Also, other relevant data may be required that would assist in the plan review.
- ☐ 7. **Application Fee:** (Non-refundable)  
See Fee Posted and Penalties Schedule

## SPOT SURVEY REQUIREMENT

The Village of Barrington Hills BuildingCode requires that “the applicant shall furnish a survey,” prepared by a registered Illinois land surveyor, showing the location of the foundation “after the foundation for a new building or any addition...has been completed. In the event that such (survey) is not filed within fifteen (15) days after said foundation is completed, all further work shall cease until said (survey) is filed” (4-1-2,E). Since the exact date each foundation is completed is unknown, the spotted survey is required prior to any backfill operation. If no backfill inspection is required, such as crawl space, slab on grade, pole building or swimming pool, the spotted survey is required no later than fifteen (15) days after the footing inspection, and before any further work is commenced. Nothing short of full compliance will suffice.

## BUILDING PERMIT FEE SCHEDULE

### Found in Village Fee and Penalties Schedule

#### FOR OFFICE USE ONLY FEE REVIEW

	Amount	Date Paid		Amount	Date Paid
APPLICATION FEE	_____	_____		_____	_____
OVERWEIGHT FEE	_____	_____		_____	_____
_____	_____	_____		_____	_____
_____	_____	_____		_____	_____